





ABOUT ME

Accomplished Sergeant Major with over 22 years of distinguished service in the U.S. Army, offering a wealth of experience in leadership, training, and mentorship. Demonstrated expertise in developing and implementing effective training programs, with a robust Advanced Individual Training (AIT) instructor background. Skilled in curriculum design, classroom management, and innovative instructional techniques. My proven ability to inspire, motivate, and develop Soldiers at all levels is a testament to my leadership skills. Committed to fostering a dynamic learning environment and enhancing the development of future Army leaders. Bring exceptional communication, writing, and organizational skills, coupled with a deep understanding of military operations and tactics. Eager to bring a strategic vision and a history of excellence to a new instructor role, contributing to the development of adept, knowledgeable, and mission-ready senior noncommissioned officers.

LEAH WILLIS







CONTACT

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EDUCATION




M.S Instructional Design, Development, and Education | Syracuse University, New York | 2024-2025
Master of Business Administration | Liberty University, Virginia | 2015-2017
B.A Criminal Justice | American Military University, West Virginia | 2009-2012

SKILLS




-  Effective Communication
-  Leadership
-  Teamwork
-  Creativity
-  Time management
-  Problem-solving

WORKING EXPERIENCE

Chief Instructor | Noncommissioned Officer Leadership Center of Excellence
07/2023 - 07/2024

-  Direct all aspects of the instruction and facilitate training, education, and professional development programs for NCOLCoE and SGM-A staff and faculty.
-  Deliver the Common Faculty Development Developer Course (CFD-DC), the Common Faculty Development Instructors Course (CFD-IC), and the Athena Coaching Workshop (ACW).
-  Responsible for curriculum redesign and implementation. Initiated and facilitated ongoing professional development workshops and seminars for staff, focusing on instructional skills, curriculum design, and educational technology.

Analyst | Noncommissioned Officer Leadership Center of Excellence
09/2021 - 05/2022

-  Gathered and analyzed data from various sources to identify trends, assess performance, and support decision-making.
-  Identified areas for improvement, solved complex problems, and recommend data-driven solutions. Brought in-depth understanding and expertise to one or more aspects of joint doctrine analysis, development, revision, and publication processes.
-  Tracked key performance indicators (KPIs) and assessed the effectiveness of implemented strategies or solutions. Created detailed reports, dashboards, and visualizations to present findings in an understandable manner.